



Tonawanda Valley Federal Credit Union

10 Jefferson Square, Batavia, NY 14020

585-343-5627

Job Posting: Accounting Associate

TVFCU is seeking a candidate with a positive attitude and a dependable work ethic to join our Accounting Department. Candidates must be willing to learn and train on the job. The candidate must be available:

Monday through Friday 8:30 am to 5:00 pm

An Accounting Associate is responsible for providing the data and support to the Accounting Department. Candidates must be detail oriented, highly organized and proficient in MS Excel.

Candidates must possess a high school diploma. Previous accounting experience or education is a plus, but not required.

This position will provide the selected candidate an opportunity for training and hands-on experience from working with a team of experienced professionals.

Hourly pay will be based upon experience. A comprehensive benefits package is also available including paid time off, paid holidays, medical insurance, vision insurance, dental insurance, supplemental insurance, 401K and pension plan, tuition reimbursement and loan rate discounts. All applicants must agree to and pass an employment credit check, in addition to being bondable, due to the nature of our business. TVFCU is an equal opportunity employer.

All applicants should email a resume and cover letter to the attention of Laura Mulvey, HR Consultant at lmulvey@tvfcubatavia.com